

**MINUTES  
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION  
COUNCIL CHAMBERS, CITY HALL  
MONDAY, SEPTEMBER 23, 2019 – 6:30 P.M.**

**CALL TO ORDER:** Chairman Wascher called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE:** Recited

**ROLL CALL:** Tanya Buckelew

**MEMBERS PRESENT:** Chairman Wascher, Vice-Chair Livingston, Secretary Fear, Commissioners Jenkins, Law, Robertson, Taylor and Yerian

**MEMBERS ABSENT:** Commissioner Kirkland

**OTHERS PRESENT:** Justin Sprague, CIB Planning, Robert Bates, HG Realty

**APPROVAL OF AGENDA:**

**MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY SECRETARY FEAR TO APPROVE THE AGENDA FOR SEPTEMBER 23, 2019.**

**YEAS ALL. MOTION CARRIED.**

**APPROVAL OF MINUTES:**

**MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER LAW TO APPROVE THE MINUTES FOR THE AUGUST 26, 2019 MEETING.**

**YEAS ALL. MOTION CARRIED.**

**PUBLIC HEARINGS:**

**1. Administrative Site Plan Review Ordinance Amendments**

Justin Sprague, CIB Planning, reviewed the proposed amendments. Chairman Wascher opened the Public Hearing at 6:35 pm. Robert Bates, HG Realty, questioned how many would see the plans before determining it can be administrative or would be sent to the Planning Commission. Mr. Sprague responded with at least 6 city employees would review the determination. This includes CIB Planning, the building department, city manager, engineer and utilities director. Public Hearing was closed at 6:38 pm.

**MOTION BY COMMISSIONER LAW, SUPPORTED BY VICE-CHAIR LIVINGSTON TO ADVANCE THE ADMINISTRATIVE SITE PLAN REVIEW ORDINANCE AMENDMENTS TO THE CITY COUNCIL FOR THEIR CONSIDERATION AND ADOPTION.**

**RCV VOTE ALL YEAS MOTION CARRIED**

**2. Sign Ordinance Amendments**

Justin Sprague reviewed the amendments. Chairman Wascher opened the Public Hearing at 6:40 pm; no one was in attendance to speak and closed Public Hearing,

**MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER TAYLOR TO ADVANCE THE SIGN ORDINANCE AMENDMENTS TO THE CITY COUNCIL FOR THEIR CONSIDERATION AND ADOPTION.**

**RCV VOTE    ALL YEAS    MOTION CARRIED**

**OLD BUSINESS: NONE**

**NEW BUSINESS: NONE**

**OTHER BOARD BUSINESS: NONE**

**PUBLIC COMMENTS AND COMMUNICATIONS:**

Discussion about recreational marijuana and holding a public forum.

Matthews Building – discussions about the timeline for the renovations to begin.

Master Plan Update – draft should be presented to the Planning Commission at the October or November meeting.

Thank you to Linda Robertson for stepping up to be a member of the Planning Commission due to Jake Adam's moving outside the city.

**ADJOURNMENT**

**MOTION BY COMMISSIONER LAW, SUPPORTED BY COMMISSIONER TAYLOR TO ADJOURN AT 6:58 P.M. UNTIL THE NEXT MEETING ON OCTOBER 28, 2019.**

**YEAS ALL, MOTION CARRIED.**

---

Janae L. Fear, Secretary